



## Short Stay Visa – C

### Medical treatment

|            | Required documents  | Yes | No |
|------------|---|-----|----|
| <b>1.</b>  | <b>Valid passport</b> <ul style="list-style-type: none"> <li>Valid for at least 6 months from the date of application</li> <li>Has at least two empty pages</li> </ul>                      |     |    |
| <b>2.</b>  | <b>Copy of the first two pages of the passport and all the used pages</b>   |     |    |
| <b>3.</b>  | <b>Copy of previously granted Schengen visas</b>  |     |    |
| <b>4.</b>  | <b>Schengen Visa Application Form</b> (fully completed, dated and signed)   |     |    |
| <b>5.</b>  | <b>One recent photo</b> (not older than 6 months)   |     |    |
| <b>6.</b>  | <b>Copy of national identity card or residence card</b>   |     |    |
| <b>7.</b>  | <b>Family booklet</b>   |     |    |
| <b>8.</b>  | <b>Medical travel insurance</b> (valid for all Schengen states and covering the entire period of your stay)   |     |    |
| <b>9.</b>  | <b>Proof of accommodation</b> (covering the entire period of stay) <ul style="list-style-type: none"> <li>Hotel reservation(s)</li> <li>Invitation letter from a host in Belgium</li> </ul> |     |    |
| <b>10.</b> | <b>Round trip flight reservation</b>  |     |    |
| <b>11.</b> | <b>Official document from the local medical institution proving the medical</b>   |     |    |

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|------------|--|--|--|
|            | <b>record that justifies the need for treatment abroad</b>   |  |  |
| <b>12.</b> | <b>Confirmation of appointment from the host medical institution</b> , containing: <ul style="list-style-type: none"> <li>○ Date and location of the appointment.</li> <li>○ Type and duration of the treatment to be provided.</li> </ul>   |  |  |
| <b>13.</b> | <b>Proof of sufficient financial means to cover the stay <u>and the medical treatment</u></b> <ul style="list-style-type: none"> <li>○ Original bank account statements for the last three months (signed and stamped).</li> <li>○ Sponsorship letter accompanied by the sponsor's bank statements and photocopy of the sponsor's passport or ID card.</li> </ul>  |  |  |
| <b>14.</b> | <b>Evidence of employment status</b> <ul style="list-style-type: none"> <li>○ <b>For employees:</b> <ul style="list-style-type: none"> <li>• Employment certificate showing date of recruitment, position, salary, leave permission and contact details of employer.</li> </ul> </li> <li>○ <b>For company owners:</b> <ul style="list-style-type: none"> <li>• Original of the commercial registry.</li> <li>• Company's annual license to operate.</li> <li>• Company's original bank account statements for the last three months (signed and stamped).</li> </ul> </li> <li>○ <b>For independent professionals:</b> <ul style="list-style-type: none"> <li>• Copy of the professional card issued by the union.</li> <li>• Certificate of practicing the profession.</li> </ul> </li> <li>○ <b>For homemakers:</b> <ul style="list-style-type: none"> <li>• Proof of the professional situation of the spouse.</li> <li>• Proof of sufficient financial funds of the spouse as indicated above.</li> </ul> </li> <li>○ <b>For retirees:</b> <ul style="list-style-type: none"> <li>• Statement from the social security department showing retirement benefits.</li> </ul> </li> <li>○ <b>For pupils/students:</b> <ul style="list-style-type: none"> <li>• Proof of enrolment in school / university.</li> <li>• Proof of holidays from the school / university.</li> <li>• Proof of financial funds of the head of the family as indicated above.</li> </ul> </li> </ul> |  |  |
| <b>15.</b> | <b>For minors:</b>   |  |  |

|            |  |  |  |
|------------|--|--|--|
|            | <ul style="list-style-type: none"> <li>○ Travel authorization from both parents certified by the police station.</li> <li>○ English birth certificate of the child showing full name of both parents.</li> <li>○ Guardianship decision along with translation if there is any.</li> <li>○ Proof of financial funds of the head of the family.</li> </ul> |  |  |
| <b>16.</b> | <b>Handling fee: see website TLS Contact</b>   |  |  |

- On this checklist, all submitted documents supporting the visa application were ticked. The Embassy of Belgium will take into account only these documents when processing the application.
- The applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate. This information is **essential** to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.
- In some cases, the Consulate may require extra documents from the applicant, also documents that do not feature on this list at all.