



## Return visa

Conditions to apply for a 'return visa':

1. Your residence card is still **valid**.
2. You did not exceed the period of absence from the Belgian territory:
  - If you are **F, F+ card holder** and you did not exceed the one-year period (two-year period for F+ card holders) of absence from the Belgian territory → you can apply for **return visa type C**.
  - If you are **A, B, C, D, H card holder** and you did not exceed the one-year period of absence from the Belgian territory → you can apply for **return visa type D**.

If you are (A, B, C, D, H) card holder and you meet only one of the above-mentioned conditions, you need to provide a proof of payment of the administrative fee (see point 10) when applying for a return visa.

If you do not meet any of the conditions, you can apply for 'return authorization'.

In case of loss or theft, please cancel the card immediately through DOCSTOP:

[www.docstop.be](http://www.docstop.be).

	Required document	Yes	No
	One file containing original documents + two files containing photocopies of the same documents		
1.	<b>Valid Passport</b> <ul style="list-style-type: none"><li>• Valid for at least 12 months from the date of application</li><li>• Has at least two empty pages</li></ul>		
2.	<b>Application Form</b> (fully completed, dated and signed)		
3.	<b>Two recent photos</b>		
4.	<b>Copy of all used pages in the passport</b>		
5.	<b>Copy of the Belgian residence card</b>		
6.	<b>Proof of last exit from Belgium</b> (e.g. ticket, copy of exit stamp in the passport)		

7.	<b>Declaration of loss or theft from the police station legalized by the Ministry of Foreign Affairs (if applicable)</b>		
8.	<b>In the case of a prison sentence:</b> <ul style="list-style-type: none"> <li>• an extract from the judicial record</li> <li>• an act of conviction</li> </ul>		
9.	<b>Handling fee:</b> <ul style="list-style-type: none"> <li>• Type C return visa (Card F, F+): see website TLS Contact</li> <li>• Type D return visa (Card A, B, C, D, H): see website TLS Contact</li> </ul>		
10.	<p><b><u>Only for type D return visa (A, B, C, D, H cards):</u> proof of payment of the administrative fee.</b></p> <p><b>Details about the administrative fee are available on the website of the Immigration Office <a href="#">Immigration Office   IBZ</a></b></p> <p>The contribution needs to be in EUR and to be transferred to the following bank account:</p> <p><b>IBAN: BE57 6792 0060 9235</b></p> <p><b>BIC: PCHQBEBB</b></p> <p><b>Bank: BPOST NV, Muntcentrum (zonder nr.), 1000 Brussel</b></p> <p>Beneficiary: FOD Binnenlandse Zaken, Dienst Vreemdelingenzaken, Antwerpsesteenweg 59B, 1000 Brussel</p> <p>Reference of the payment and structure of the reference: Name, first name, nationality and date of birth (day (DD), month (MM), year (JJJJ)) of the applicant (as mentioned in the passport)</p> <p>*The applicant is exempted if he has a valid residence card and left Belgium less than 1 year ago (right of return).</p> <p>*Minors are exempted from paying the administrative fee.</p>		
11.	<b>Applicant can provide additional documents if he/she finds it necessary to support his/her application</b>		

- On this checklist, all submitted documents supporting the visa application were ticked. The Embassy of Belgium will base itself only on these documents when processing the application.
- The applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate. This information is **essential** to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.
- In some cases, the Consulate may require extra documents from the applicant, also documents that do not feature on this list at all.
- Submitted documents will not be returned to the applicant.



# Return authorization

If you want to return to Belgium but you do not meet the requirements for a 'return visa', you can apply for a 'return authorization'.

General conditions to apply for 'return authorization':

- Valid passport
- Residence permit with unlimited stay period (B, C, D, F, F+ card holders)
- Proof of absence from Belgium for less than 5 years

In addition, applicants need to meet one of the three categories:

**a) First category:**

- Under 21 years old, and
- At the time of leaving Belgium, the applicant was residing in Belgium for 5 continuous years, and
- Did not return for reasons beyond his/her control

**b) Second category:**

- At least 21 years old, and
- At the time of leaving Belgium, the applicant was residing in Belgium for 15 continuous years, or
- Have sufficient financial means

**c) Third category:**

- Born in Belgium, or
- Be under 30 years old, and
- Allowed to stay for more than 3 months for family reunification, and
- At the time of leaving Belgium, the applicant was residing in Belgium for 10 continuous years

**If you do not meet the main conditions and one of the categories, you need to introduce a new family regrouping application.**

In case of loss or theft, please cancel the card immediately through DOCSTOP:

[www.docstop.be](http://www.docstop.be).

	<b>Required document</b>	<b>Yes</b>	<b>No</b>
	One file containing original documents + two files containing photocopies of the same documents		
<b>1.</b>	<b>Valid Passport</b> <ul style="list-style-type: none"> <li>Valid for at least 12 months from the date of application</li> <li>Has at least two empty pages</li> </ul>		
<b>2.</b>	<b>Application Form</b> (fully completed, dated and signed)		
<b>3.</b>	<b>Two recent photos</b>		
<b>4.</b>	<b>Copy of all used pages in the passport</b>		
<b>5.</b>	<b>Copy of the residence card</b>		
<b>6.</b>	<b>Proof that the applicant left Belgium less than 5 years ago:</b> (e.g. copy of exit stamp in the passport).		
<b>7.</b>	<p><b>Proof of payment of the administrative fee - details about the administrative fee are available on the website of the Immigration Office <a href="#">Immigration Office   IBZ</a></b></p> <p>The contribution needs to be in EUR and to be transferred to the following bank account:  <b>IBAN: BE57 6792 0060 9235</b>  <b>BIC: PCHQBEBB</b>  <b>Bank: BPOST NV, Muntcentrum (zonder nr.), 1000 Brussel</b>  Beneficiary : FOD Binnenlandse Zaken, Dienst Vreemdelingenzaken,  Antwerpsesteenweg 59B, 1000 Brussel</p> <p>Reference of the payment and structure of the reference: Name, first name, nationality and date of birth (day (DD), month (MM), year (JJJJ)) of the applicant (as indicated in the passport).</p>		

8.	Handling fee : see website TLS Contact		
9.	Applicant can provide additional documents if he/she finds it necessary to support his/her application		

- On this checklist, all submitted documents supporting the visa application were ticked. The Embassy of Belgium will base itself only on these documents when processing the application.
- The applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate. This information is **essential** to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.
- In some cases, the Consulate may require extra documents from the applicant, also documents that do not feature on this list at all.
- Submitted documents will not be returned to the applicant.