



Long Stay Visa - D

Family reunification with a non-EU citizen

	Required document	Yes	No
	One file containing original documents + two files containing photocopies of the same documents		
1.	Valid Passport <ul style="list-style-type: none"> Valid for at least 12 months from the date of application Has at least two empty pages 		
2.	Visa Application Form (fully completed, dated and signed)		
3.	Two recent photos		
4.	Photocopy of the first two pages of the passport and all the used pages		
5.	Photocopy of national identity card or residence card		
6.	<p>Proof of payment of the administrative fee - details about the administrative fee are available on the website of the Immigration Office Immigration Office IBZ</p> <p>The contribution needs to be in EUR and to be transferred to the following bank account: IBAN: BE57 6792 0060 9235 BIC: PCHQBEBB Bank: BPOST NV, Muntcentrum (zonder nr.), 1000 Brussel</p> <p>Beneficiary : FOD Binnenlandse Zaken, Dienst Vreemdelingenzaken, Antwerpsesteenweg 59B, 1000 Brussel</p> <p>Reference of the payment and structure of the reference: Name, first name, nationality and date of birth (day (DD), month (MM), year (JJJJ)) of the applicant (as mentioned in the passport).</p>		

	<p>*You are exempted from paying the administrative fee if your sponsor was granted refugee status or subsidiary protection in Belgium.</p> <p>*Minors are exempted from paying the administrative fee.</p>		
7.	<p>Birth Certificate</p> <ul style="list-style-type: none"> ○ For Jordanians: Birth certificate in English, certified by the Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman. ○ For Iraqis: Copy of Entry 1957, certified by the Iraqi Ministry of Foreign Affairs, Iraqi Embassy in Amman, Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman. <p>*If the document is issued in Arabic, it must be translate to English or one of the national languages (FR, NL, DE) and legalized</p>		
8.	<p>Marriage Certificate</p> <ul style="list-style-type: none"> ○ For Jordanians: Marriage contract and certificate in English, certified by the Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman. ○ For Iraqis: Marriage contract, certified by the Iraqi Ministry of Foreign Affairs, Iraqi Embassy in Amman, Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman. <p>*If the document is issued in Arabic, it must be translate to English or one of the national languages (FR, NL, DE) and legalized</p>		
9.	<p>Proof of good conduct</p> <ul style="list-style-type: none"> ○ For Jordanians: <ol style="list-style-type: none"> 1. Good Conduct certificate issued by the Jordanian General Intelligence department 2. Non-criminal record issued by the Palace of justice <p>*Both documents must be issued in English and certified by the Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman.</p> ○ For Iraqis: Non-criminal record translated to English and certified from the Iraqi Ministry of Foreign Affairs, Iraqi Embassy in Amman, Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman. <p>*If the document is issued in Arabic, it must be translate to English or one of the national languages (FR, NL, DE) and legalized</p>		

10.	Medical report issued by one of the Embassy's accredited doctors		
11.	Documents requested from the sponsor/non-EU citizen: <ul style="list-style-type: none"> ○ Copy of the Belgian residence card of the sponsor. ○ Health insurance for family reunification purposes on the name of the applicant. ○ Proof of adequate housing (e.g. rental contract + registration, notarized property title). ○ Proof of sufficient financial means (e.g. work contract + salary slips for the last 12 months, most recent personal income tax assessment). ○ If applicable: proof of the grant of asylum. 		
12.	Handling fee: see website TLS Contact		

- On this checklist, all submitted documents supporting the visa application were ticked. The Embassy of Belgium will take into account only these documents when processing the application.
- The applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate. This information is **essential** to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.
- In some cases, the Consulate may require extra documents from the applicant, also documents that do not feature on this list at all.
- **Certificates issued in Arabic must be translated into English or one of the national languages (FR, NL, DE) and legalized.**
- Submitted documents will not be returned to the applicant.